PRIVACY NOTICE

This Privacy Notice is issued to you, Data Subject, to inform you of our collection, access, use and process your personal data in the way described as below.

1. Categories of personal data

We hereby inform you that we collect, use and process the following categories of your personal data:

- Name
- Address
- Country of Residence
- Phone Number
- Email Address
- Affiliation name

2. Legal basis and purpose:

We hereby inform you that we use your personal data for the purpose of providing you following services:

- Registrations
- Application to the congress related events
- Providing lunch and dinner during if any
- Issuing congress materials (such as abstract books, name cards and etc.)
- Providing Visa related documents

In addition, your personal data may be converted into statistical or aggregated data which cannot be used to identify you and then used to produce statistical research and reports. This aggregated data may be shared and used in the ways described above.

3. Retention periods

We keep your personal data as long as there is a statutory or legal requirement to do so or in order to provide the aforementioned services to you. For accounting or auditing purposes we may retain your personal data for a period of time after our direct business dealings have ended.

4. Data storage and transfer

Furthermore, we may share your personal data with JTB Corp. which has its registered offices at -11 Higashi-Shinagawa, Shinagawa-ku, Tokyo, Japan as well as with other companies which may be located within or outside the EEA and provide congress related services.

5. Prior consent

Where we require access to your Personal Data that GDPR considers Sensitive, we will seek separate explicit consent from you prior to obtaining that data.

6. Your rights

As a customer you have a number of rights among them: the right to request access to your personal data, to have it corrected or deleted, and the right to object to our processing of your personal data.

If you require assistance or further information about how your personal data is used by us then contact our Data Protection Team via email: M-isrsias2026-info-ml@aist.go.jp

If you are not completely satisfied with how personal data request was handled then you may contact your local Data Protection Supervisory Authority.