

12 April 2024

Privacy Policy

The following policy outlines the ISFM2024 organizing committee handling of personal information .

1. Information collection and use

The collection of personal information will be used only for the purpose of organizing the 10th International Symposium on Functional Materials (ISFM2024) to be held in Sendai , Japan . If personal information is used for other purposes , then the consent of the individual concerned shall be obtained in advance .

2. Subcontracting personal information

Personal information may be entrusted to outside organizations for the purpose of correspondence or processing information . When outsourcing ISFM2024 will carefully select an organization that meets the safety standards set out in ISFM2024 personal information management policy and carefully monitor the outside organization .

3. Providing personal information to third parties

ISFM2024 will provide personal information to JTB Corporation for the above purposes . ISFM2024 will manage personal information appropriately and, excluding exceptions set out in the law , will not provide it to other third parties without the user's consent .

4. Disclosing , correcting , and deleting personal information

ISFM2024 shall respond to requests for disclosure, correction , or deletion of personal information held by ISFM2024 in a reasonable timeframe and only after confirming that the data belongs to the requester .

5. Personal information security measures

ISFM2024 will undertake preventive and corrective measures to minimize risks to personal information (unauthorized access , loss , destruction , falsification , and leakage) and ensure that personal information is maintained safely and accurately .

6.Improving personal information protection

ISFM2024 shall ensure that all staff and contractors handling personal information are aware of ISFM2024 regulations on personal information protection , and continually strive to improve its practices .

7. Legal and regulatory compliance regarding personal information

ISFM2024 will comply with laws and regulations regarding personal information and this policy.

8. Revision of the Privacy Policy

This privacy policy may be amended from time to time . Changes will be notified on the page where this policy is posted .

9. Inquiries

ISFM2024 Organizing Committee (E-mail: ISFM2024@grp.tohoku.ac.jp)