

**Please fill the section3 and send to handling office of JTB by Email: mice-tsukuba@jtb.com**

## **Consent Form**

JTB Corp. which has its registered offices at 2-3-11 Higashi-Shinagawa, Shinagawa-ku, Tokyo, Japan (the “JTB”) offers travel and destination management services and other related services worldwide. JTB hereby informs you, Data Subject, that JTB collects, accesses, uses and processes your personal data in the way described below and asks you to consent to such our collection, access, use and process of your personal data. Please read the following carefully and, if you consent to them, check the checkbox at the bottom of this Consent Form.

### **1. Explicit Consent**

As per General Data Protection Regulation (Article 9(1) and (2) GDPR), we require your explicit consent for access and use of following sensitive personal data:

Information on allergies, dietary requirements, disability or other relevant health information

Your Sensitive Personal Data will be processed in order to fulfil our and your legitimate interests (Article 6(1)(f) GDPR) and for the provision to you of following services:

- Making accommodation or hotel arrangements
- Making transportation arrangements
- Making restaurant arrangements or other food arrangements
- Making other services arrangements
- Supporting you with the tours or with preparations for the tours
- Managing the itinerary or the preparation of the itinerary
- Considering, entering into or performing contracts or other relationship
- Responding to your queries or requirements
- Emergency scenario (accident, fire, injury, health and safety, etc.) follow-up

JTB processes your personal data in its interest as well as your interest, so JTB provides and you receive the travel related services that you have requested and other related services specified in the above.

We keep your personal data as long as there is a statutory or legal requirement to do so or in order to provide the aforementioned services to you. For accounting or auditing purposes we may retain your personal data for a period of time after our direct business dealings have ended.

Furthermore, we may share your personal data with JTB group companies as well as with other companies which may be located within or outside the EEA and provide travel and business process services related to the provision of the services indicated above, for example: airlines, hotels, accommodations, transportations, restaurants, tour operators, travel agencies, other service providers (including service providers for JTB). Where a company is located outside the EEA, we will arrange adequate safeguards such as Binding Corporate Rules or Standard Contract Clause arrangement or transfer your personal data based on appropriate legal basis.

## 2. Your rights

As a customer you have a number of rights among them: the right to withdraw your consent, to request access to your personal data, to have it corrected or deleted, and the right to object to our processing of your personal data. For further information on these rights please refer to our Privacy Policy:

Online link to Privacy Policy: [https://www.jtbcorp.jp/en/privacy/pi\\_gdpr.asp](https://www.jtbcorp.jp/en/privacy/pi_gdpr.asp)

If you require assistance or further information about how your personal data is used by us then contact our Data Protection Team via email: [private@jtb.com](mailto:private@jtb.com)

If you are not completely satisfied with how personal data request was handled then you may contact your local Data Protection Supervisory Authority.

## 3. Consent declaration

I read this Consent Form entirely and understand it absolutely, and I hereby give my permission for the collection, access, use and processing of my personal data as described in this consent form.

Data Subject Name: \_\_\_\_\_

Date: \_\_\_\_\_

Signature: \_\_\_\_\_